



CONTROLLER

Are you an outgoing and friendly individual that thrives in a fast-paced environment? Are you motivated, organized, an excellent multi-tasker and have a passion for supporting those around you? Ka·kin has an exciting opportunity for a **Controller** in the East Kootenays of British Columbia. The Controller will actively participate in the Health, Safety and Wellness culture of Ka·kin and provide efficient and effective accounting leadership to the finance function.

Key Job Duties

- Manage all aspects of the accounting function including A/R, A/P and payroll.
- Prepare monthly, quarterly, and year-end journal entries and supporting documentation, including analysis of final posted balance sheets.
- Accounting of all Ka·kin companies.
- Prepare monthly reconciliations of the cash, equity, debt, account balances and other general ledger account balances.
- Ensure accounting policies, procedures and controls are in accordance with GAAP, applicable regulations and laws, and best practices are followed.
- Prepare of annual budgets and quarterly forecasts.
- Ensure controls are in place to adequately monitor the company's approvals matrix for payments.
- Prepare monthly/quarterly GST/WCB/PST analysis and filings.
- Provide project control functions as required.
- Lead the annual audit of financial statements and liaise with external accountants/auditors as required.
- Lead the process of improvement through automation of processes.
- Contribute to other special projects as assigned.
- Other tasks and duties as assigned and deemed appropriate by management.

Qualifications

- Bachelor's degree in a related field.
- Accounting designation (CPA, CA, CMA, CGA) required.

Experience Required

- Minimum of 5-7 years related work experience in a Controller related role.
- Preference to those with an accounting background in the construction industry.

Knowledge/ Skills

- Knowledge of accounting and financial practices and standards.
- Exceptional analytical and critical thinking skills.

How to apply

Please email your resume to: HR@kakin.ca

If you have any questions, please email HR@kakin.ca or call 250-919-9988.



- Excellent communication skills; written and verbal skills, organization abilities and proven attention to detail.
- Excellent computer skills, specifically in Microsoft Office (Excel, Word, Outlook, PowerPoint).
- Experience with accounting software including QuickBooks.
- High degree of initiative and the ability to work independently or collaboratively in a team environment.
- Ability to thrive in a high growth company.

Company Benefits and Perks

- Competitive base salary.
- Comprehensive Healthcare Benefits and Employee Assistance Program.
- Opportunities for career advancement.
- A dynamic, inclusive, and collaborative work environment.

Salary Range

- \$90,000 - 120,000 per year

About Ka·kin Group of Companies

Ka·kin Group Ltd., wholly owned by Yaqit ʔa·knuqʔi 'it (Tobacco Plains First Nation), is committed to nurturing the prosperity and sustainability for the Yaqit ʔa·knuqʔi 'it community and its members. The envisioned prosperity encompasses self-determined well-being, involving positive economic, financial, social, and cultural outcomes.

Yaqit ʔa·knuqʔi 'it has tasked Ka·kin with supporting Yaqit ʔa·knuqʔi 'it First Nation with economic sustainability. This is to be delivered through the enhanced participation in regional economies, alignment with key Alliance Partners for increased capacity and competency, creating new ownership opportunities within various operational entities, and engaging in developmental activities that align with the long-term vision and values of both the organization and the Nation.

While we recognize the value of diversity and inclusiveness in the workplace and welcome applications from people of all backgrounds, prioritization will be provided to qualified Yaqit ʔa·knuqʔi 'it Members, Ktunaxa Members & Indigenous applicants.

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